LASA2012 Local Logistics

Registration

As in the past, all LASA Congress participants and attendees must be registered; no exceptions can be made. The deadline for paper presenters to preregister was December 15, 2011. The Secretariat extended the deadline through the end of March 2012 in order to give participants more time to make arrangements to attend. Preregistered participants should have received their name badges by postal mail.

Registration and Check-In Areas will be located in the San Francisco Marriott Marquis, at the Yerba Buena Ballroom (Lower B2 Level) for LASA2012. Participants are encouraged to check in for the Congress starting on Wednesday 23rd from 7:00pm to 10:00pm.

Registration and check-in hours:

- Wednesday 23, 7:00 pm – 10:00 pm
- Thursday 24, 7:00 am – 8:00 pm
- Friday 25, 7:00 am – 8:00 pm
- Saturday 26, 7:30 am – 2:00 pm

Check-In

For LASA2012, registered participants will receive in advance a name badge and badge holder by postal mail. The program book and other information will be given at the time of check-in.

Participants are urged to give themselves ample time to check in before their scheduled sessions. Individuals planning on attending Thursday morning sessions should consider checking in at 7:00 pm to 10:00pm on Wednesday, if at all possible. (At any rate, people planning on attending the Welcoming Reception and Awards Ceremony on Wednesday night will be required to wear their badges.)

On-Site Registration

Individuals registering on site should proceed to the On-Site Registration area to pay the required fees and receive their materials. MasterCard and Visa credit cards, checks written on U.S.-based banks, and U.S. currency will be accepted.

Congress Sessions and Proceedings

Sessions will be held in the San Francisco Marriott Marquis Hotel. Congress papers received by the Secretariat by May 1st deadline will be posted to the LASA website before the start of the meeting.

Contracted Hotels

The San Francisco Marriott Marquis is the main site for LASA2012.

San Francisco Marriott Marquis
(Congress Hotel)
55 4th Street
San Francisco, CA 94103
Tel: (415) 896-1600

Overflow hotels:

- Intercontinental San Francisco
  888 Howard Street
  San Francisco, CA, 94103
  Tel: (415) 616 6500

- Holiday Inn Golden Gateway
  (LASA will provide a 3-day transportation ticket upon your registration at the hotel)
  1500 Van Ness Avenue
  San Francisco, CA 94109
  Tel: (415) 441 4000

- The Mosser Hotel
  54 Fourth Street
  San Francisco, CA 94103
  Tel: (415) 986 4400

Transportation from the Airport to Hotels

San Francisco International Airport (SFO) is located about 14 miles from the hotel. Airport shuttles, taxis and limousines are available to the hotel from SFO as well as the subway, BART. (Go to the transportation tab to find different discounts). Cars can be rented at the airport and the hotels.
Audio/Visual Equipment

LASA will be providing an LCD projector and screen as well as a laptop with the proper connections in each session meeting room. Separate audio and video equipment will not be provided. Any video presentations should be recorded on DVD or any other media so they may be viewed via the laptop. Presenters will be required to provide their own speakers if needed. AV staff will be available if participants experience any problems with the equipment. Internet connections will not be available in session meeting rooms.

Child Care

LASA will subsidize the cost of child care for accepted participants who are taking their children to San Francisco. LASA will provide reimbursements at the rate of US $10.00 per hour for one child and US $12.00 for two or more children, for a maximum of 10 hours.

LASA maximum responsibility per family will be $100.00 for one child and $120.00 for two or more children. A parent who bills LASA for childcare must be a 2012 member of the Association and a registered attendee of LASA2012. To receive reimbursement, the parent must submit the original bill from the caregiver, with the name(s) of the child(ren), and the dates of the service, to the LASA Secretariat on or before July 15, 2012.

Constancias

Constancias for LASA2012 may be picked up on Saturday 26 at the Registration Area located in the San Francisco Marriott Marquis Hotel at the Yerba Buena Ballroom (Lower B2 Level). If you are leaving earlier, you may pick it up after your panel presentation.

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